

Checklist (Letter of Interest)	Loan - Refinance			Non-Conforming Loan Program
	NEED	HAVE	N/A	INCOMPLETE
STANDARD				
X				Application 1003 (Each Borrower)
X				Application - Schedule of Real Estate Owned (if applicable)
X				Appraisal - Last Existing (if available)
X				Authorization for Information Release
X				Credit Report, Three (3) Bureaus with Scores
X				Deed - Subject Property
X				Driver's License
X				Insurance - Declaration Page
				Lease(s) - Subject Property
				Letter of Explanation
X				Mortgage Payment Statement(s)
X				Operating Statement - Subject Property (2019)
X				Photo - Subject Property (Exterior Only)
X				Promissory Note (To be Paid Off)
X				Rent Roll - Subject Property (If two or more tenants)
X				Tax Return, Borrower (Business) - Two (2) Years
X				Tax Return, Borrower (Personal) - Two (2) Years
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