

Checklist (Letter of Interest)

Business Factoring Program

	Have	Need	Incomplete	N/A	
STANDARD					
	X				Accounts Receivable Aging Report
	X				Accounts Payable Aging Report
	X				Application - Business Loan
	X				Authorization for Information Release
	X				Balance Sheet - Most Recent
	X				Bank Statements - Most Recent Six (6) Months
	X				Business Debt Schedule - (Must Match Balance Sheet)
	X				Invoices to be Collateralized
	X				Invoices - Information on Buyer (If not Publicly Traded)
	X				Credit Report - Three (3) Bureau with Scores
	X				Driver's License
	X				Inventory Report
	X				Legal Entity - Articles of Organization (if applicable)
	X				Merchant Credit Card Proc Statements - Six (6) Months
	X				Profit & Loss Statement (Previous Tax Year)
	X				Profit & Loss Statement (Year to Date)
	X				Personal Financial Statement (All Principles)
	X				Tax Returns, Business - Past Two (2) Years
	X				Tax Returns, Personal - Past Two (2) Years
	X				Voided Check - Business
					Joel Soforenko
					Continental Finance Service Corporation
					Tel: 617-336-3215 x 5
					Eml: joel@continental.finance
					Web: www.Continental.Finance