Checklist (Letter of Interest) Purchase - Business Equipment

	NEED	HAVE	N/A	INCOMPLETE	
STANDARD					
	X				**Application - Business**
	X				**Account Receivables Report - March 2020**
	X				**Account Payables Report - March 2020**
	X				**Authorization to Release Information**
	X				**Balance Sheet - March 2020**
	X				**Bank Statements - Dec, 2019 to May, 2020**
				X	**Business Debt Schedule - Signed & Dated**
	X				**Credit Report - Three Bureaus with Scores**
	X				**Profit & Loss Statement - 2019, Jan to Dec**
	X				**Profit & Loss Statement - 2020, Jan to June**
	X				**Tax Return Business - 2017, 2018, 2019 and/or 2020**
	X				**Tax Return Personal - 2017, 2018, 2019 and/or 2020**
Equipment Purchase					
	X				**Equipment - Purchase & Sale Agreement**
	X				**Equipment - Specifications and/or Description from Dealer**
	X				**Equipment - Photo(s) or Brochure with Photo(s)**
	X				**Equipment - Proof of Down Payment**
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