Checklist of Documents Loan Submission Equipment Leasing

	NEED	HAVE	N/A	INCOMPLETE	
STANDARD					
	X				Account Payables Report - Last Day of Previous Month
	X				Account Receivable Report - Last Day of Previous Month
	X				Application - Subject Equipment
	X				Authorization for Credit Information
	X				Balance Sheet - Most Recent
	X				Bank Statements, Business - Most recent six (6) months
	X				Business Debt Schedule - Signed & Dated
	X				Credit Report - Three Bureaus with Scores
	X				Equipment - Dealer Invoice
	X				Equipment - Photo(s) or Brochure with Photo(s)
	X				Equipment - Specifications and/or Description from Dealer
	X				Profit & Loss Statement - Past Year
	X				Profit & Loss Statement - Year to Date
	X				Tax Return Business - Most Recent Three (3) Years
	X				Tax Return Personal - Most Recent Year
START UP DOCUMENTS					
	X				Business Plan
	X				Personal Financial Statement
	X				Projections (Two Years)
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