Cheo	Checklist of Documents Needed				Business Loan Program (Full Doc)
	NEED	HAVE	N/A	INCOMPLETE	
STANDARD					
	х				Account Receivables Report & Account Payables Report
	Λ				Account Receivables Report & Account rayables Report
	Х				Application - Business Loan
	Х				Authorization for Credit Information (Signed & Dated)
	X				Balance Sheet - Most Recent
	X				
	X				Bank Statements (Business) - Most Recent (6) Months
	х				Business Debt Schedule (Signed & Dated)
	Λ				Dasiness Debt Schedule (Signed & Dated)
<u> </u>	х	<u> </u>			Credit Report - Three Bureaus with Scores
					• • • • • • • • • • • • • • • • • • • •
	Х				Driver's License (Front & Back) - Color Copy Only
	X				Merchant Credit Card Statements - Most Recent (6) Months
	X				Profit & Loss Statement - (YTD) Year to Date
	х				Tax Return Business - Most Recent (2) Years
	~				Tax Return Dusiness - Wost Retent (2) Tears
	Х				Tax Return Personal - Most Recent (2) Years
	Х				Voided Check - Business Checking Account
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